

**GREATER SAN ANTONIO QUILT GUILD, INC.
ETHEL Y. HOWEY GRANT PROGRAM**

MISSION

The Greater San Antonio Quilt Guild (GSAQG) has established a grant program in honor of a loved and esteemed founding member, Ethel Y. Howey, whose accomplishments and influence extended into the international quilt world. The grant is to encourage the pursuit of education in the study of quilt making and to recognize the importance of quilting in today's society as an art form, as an instrument of healing, as part of our legacy, and as a common thread which binds all in friendship.

PURPOSE

The purpose of the grant program is to fund projects that will have long term impact on preserving the heritage and further the art of quilt making. The grant may be used to cover expenses such as fees (including conferences, workshops, etc.), travel, lodging, meals, materials and books. The grant(s) will be awarded annually, not to exceed \$1000. The Grant Committee may divide the monies between more than one recipient. The GSAQG is not obligated to award the entire \$1,000 or any part thereof, if the quality of the proposals does not merit it.

ELIGIBILITY

- Applicant must be an active GSAQG member in good standing for the previous **two (2) years** immediately preceding the grant deadline.
- An applicant must show evidence of an interest in continuing to improve and innovate in the field of quilt design, construction, history or technique.
- Financial need will NOT be a criteria for selection.
- Grant recipients are ineligible to reapply for grants for three years. Grant committee members are ineligible for grants while serving on the committee.

PROCEDURES AND DEADLINES

- Applications must be submitted **on or before August 1** (current year), and the grant will be awarded at the following January Guild meeting.
- If the recipient fails to fulfill the requirements or is unable to attend the proposed project or program, the grant money must be returned within **three (3) months** of the cancellation, or on a time-line agreed to by the committee and the applicant. If an alternate applicant is available, the money may be transferred to the alternate with approval of the committee.
- Recipients must be willing and able to share with GSAQG the new skills, techniques, or information gained. This may be in the form of a presentation, a workshop or other process that disseminates the information to the members in **the year following receipt of the grant**. Scheduling must be coordinated with the 1st Vice President for Programs.
- If a workshop or program is being presented, **at a minimum of (3) three months before** the scheduled Guild workshop or program, a lesson plan and class sample will be presented to the Ethel Howey Chairperson, the 1st Vice President for Programs and one Guild member-at-large.
- Recipient must submit, in writing, a final report of the project and expenses **by March 1** of the year following receipt of the grant.

GSAQG ETHEL Y. HOWEY GRANT PROGRAM APPLICATION PROCESS

Following the stated time line, submit a typed or hand written application, not to exceed two (2) pages. Include the date, your name, address, phone numbers, email, number of years a GSAQG member, and explain:

1. Why you would like to receive this grant
2. How you will use the grant funds, including a specific budget
3. How you will share your new skills, techniques and information with the membership.

Feel free to provide any additional information that will help the selection committee.

Mail to: Janet Miller, Chairperson
GSAQG Foundation Grant Program
16942 Hidden Oak Woods
San Antonio, TX 78248

Time Line example:

- *1 Aug. 2014-application due
- *1 Jan. 2015-grant awarded
- *2015-grant money used/classes attended
- *Mar. 2016-written final report due
- *Aug. 2016-presentation to review committee
- *Nov.2016-workshop or presentation to Guild membership